

LEWIS CASS INTERMEDIATE S/D
61682 Dailey Road
Cassopolis, Michigan 49031
269-445-6204
MINUTES OF THE BOARD OF EDUCATION
July 15, 2020

Call to Order Mr. Holcomb called the organizational & regular meeting held Virtually through Zoom of the Lewis Cass Intermediate Board to Education to order at 10:00 a.m. on Wednesday, July 15, 2020.

Roll Call Members present: Mr. Anderson, Mr. Atkinson, Ms. Zile, Mr. Ross
Members absent: Mr. Dyes
Administrators present: Mr. Holcomb, Mr. Jasper, Ms. Wimberley, Ms. Whitmire, Mr. Townsley
Guest present: Ms. Lim (KRESA); Louise Wrege (Herald Palladium); Brie Isom (WSBT); Sarah Coulton (Leader Publications); Julie Dye (Citizen)

Declaration of a Quorum Mr. Holcomb declared a quorum of the Board.

Pledge to the Flag Pledge to the Flag was recited.

Approval of Agenda Moved by Ms. Zile, supported by Mr. Atkinson, to approve the agenda as presented.
Roll Call Vote: Ayes: Mr. Atkinson, Mr. Anderson, Ms. Zile, Mr. Ross
Nays: None
All in favor. Motion carried.

Election of Officers Moved by Mr. Atkinson, supported by Ms. Zile, to nominate Mr. Anderson for President.
Roll Call Vote. Ayes: Mr. Ross, Ms. Zile, Mr. Anderson, Mr. Atkinson
Nays: None
All in favor. Motion carried.

Moved by Mr. Anderson, supported by Mr. Atkinson, to nominate Mr. Atkinson for Vice-President, Mr. Dyes for Secretary, and Ms. Zile for Treasurer.
Roll Call Vote. Ayes: Ms. Zile, Mr. Ross, Mr. Atkinson, Mr. Anderson
Nays: None
All in favor. Motion carried.

Moved by Ms. Zile, supported by Mr. Atkinson:

Regular Meetings of the Board That regular meetings of the Lewis Cass Intermediate Board of Education be held on the second Wednesday of each month with the exception of June at the LCISD Administrative Services Center at 61682 Dailey Road, meetings to be convened at 10:00 a.m. and no new business to be introduced after 12:00 p.m.

Posting Notices of Meetings That the Superintendent's Administrative Assistant be appointed the designee for posting notices of meetings.

Security Bonds That the security bonds be set at a minimum of \$10,000 for the board treasurer and \$100,000 for employees.

Depositories That the depositories will continue to be the Banks of Cass County, Michigan Class, and the Michigan Liquid Asset Fund (MILAF).

Check Signature Authorization That the Superintendent, Chief Financial Officer, Accounting Supervisor, and the Board Treasurer be authorized to sign checks for Accounts Payable, Payroll, Trust and Agency, and Edustaff Accounts.

Memberships To approve the memberships in the Michigan Association of School Boards and School Equity Caucus organizations.

Retainer Contracts To appoint Thrun Law Firm, P.C. as legal counsel for state level matters and labor negotiations; and Clark Hill PLC as legal counsel for special education matters; and that a retainer be paid to each firm.

Newspapers of General Circulation That the Marcellus News and Leader Publications (which publishes the Niles Daily Star, Dowagiac Daily News, Vigilant, Argus, and the West/North/South Leaders) be designated as the newspapers of general circulation for the current school year.

Compensation for Board Members That board members get a per diem of \$30.00 per meeting and other functions as related directly to the member's responsibility as a board member plus mileage.

Roll Call Vote. Ayes: Mr. Anderson, Mr. Atkinson, Ms. Zile, Mr. Ross
Nays: None
All in favor. Motion carried.

- Communications to the Board* None
- Communications from the Audience* None
- Approval of Minutes* Moved by Mr. Ross, supported by Ms. Zile, to approve the minutes of June 24, 2020 as presented.
Roll Call Vote: Ayes: Mr. Ross, Ms. Zile, Mr. Anderson, Mr. Atkinson
Nays: None
All in favor. Motion carried.
- Treasurer's Report* Moved by Ms. Zile, supported by Mr. Atkinson, to accept the Treasurer's Report as presented.
Roll Call Vote: Ayes: Mr. Anderson, Ms. Zile, Mr. Atkinson, Mr. Ross
Nays: None
All in favor. Motion carried.
- Payment of Bills* Moved by Ms. Zile, supported by Mr. Anderson, that the Board of Education hereby approves payment of bills which includes General Fund totaling \$488,048.95; Special Ed Fund Totaling \$184,772.34; Food Service Fund totaling \$10,108.04; and Payroll Vendor Checks totaling \$3,002.62.
Roll Call Vote: Ayes: Mr. Anderson, Mr. Atkinson, Mr. Ross, Ms. Zile
Nays: None
All in favor. Motion carried.
- Hirings* Moved by Mr. Atkinson, supported by Ms. Zile, that the Board of Education approve the hiring of Brandy Meiser and Crystal McMonigle upon acceptable criminal background checks as recommended by the administration.
Roll Call Vote: Ayes: Mr. Ross, Mr. Anderson, Ms. Zile, Mr. Atkinson
Nays: None
All in favor. Motion carried.
- Discussion of LCISD Name* Board directed Mr. Holcomb to form a Community Committee to discuss if name is appropriate and recommendations for alternate name. Update to be given at August board meeting.
- Adjournment* Moved by Ms. Zile, supported by Mr. Atkinson, to adjourn at 10:48 a.m.
Roll Call Vote: Ayes: Mr. Anderson, Mr. Atkinson, Ms. Zile, Mr. Ross
Nays: None
All in favor. Motion carried.

Respectfully submitted,

Dwight Dyes, Secretary

These minutes are subject to board approval.