

## INVITATION TO BID

PROJECT NAME: North Pointe Envelope & Systems Improvements

PROJECT DESCRIPTION:

**Architectural:** Remove existing pitched roof assembly and re-store original low slope roof assembly including new single ply membrane composite. Replace all existing wall EIFS with insulated metal panel system.

**Mechanical:** Relocate or replace condensers and furnaces as documented. Install new exhaust fan system. Re-install plumbing vents through modified roof assembly

**Electrical:** Power all relocated or replaced condensers and furnaces. Replace and power all exterior lighting including emergency discharge lighting at all exits.

OWNER: Lewis Cass Intermediate School District  
61682 Dailey Road  
Cassopolis, MI 49031  
  
(Administrative Offices)

ARCHITECT: CARMI Design Group  
68817 Cass Street  
P.O. Box 627  
Edwardsburg, MI 49112  
Phone: 269-663-5073

BID DATE:

Bids will be received at the district's Administrative Offices until **2:00 PM (local time) 18 December 2018.**

Bids will be publicly opened at the Administrative Offices and read aloud at this time. Bids received after this time will not be considered and will be returned to the bidder unopened.

Bids shall be properly and completely executed on the Bid Proposal Form included within the Project Manual and submitted in duplicate. Bids shall be clearly marked as "**North Pointe Envelope Improvements**" on the front of the submitted envelope.

PRE-BID MEETING:

A Mandatory Pre-Bid Meeting will be held on **11 December 2018 at 4:30 PM (local time)** at the project location (North Pointe Center, 704 N. Orchard, Dowagiac, MI 49047).

DOCUMENT AVAILABILITY AND USE:

Bid Documents may be viewed at the following **Plan Rooms** on or after **21 November 2018.**

Builders Exchange of  
Kalamazoo  
3431 East Kilgore Street  
Kalamazoo, MI 49001-5513

Builders Exchange of  
Michigan  
678 Front Ave NW,  
Suite 330  
Grand Rapids, MI 49504

McGraw-Hill Construction  
Dodge  
401 Hall Street SW  
Suite 128B  
Grand Rapids, MI 49503

McGraw-Hill Construction  
Dodge  
2521 E. Michigan Ave.  
Lansing, MI 48912

CDC News  
One Oakbrook Terrace  
Oakbrook Terrace, IL 60181

Construction Association  
of Michigan  
43636 Woodward St.  
Bloomfield Hills, MI 48302

Bid Documents may be obtained at the **Architect's office** on or after **21 November 2018**.

Bona Fide bidders may obtain Bidding Documents from the Architect's Office upon payment of \$50.00 for each set with a limit of three (3) sets. Checks made payable to CARMI Design Group. Please note that the **P.O. Box must be included** when sending items to CARMI Design Group via the USPS or it will not be delivered.

Bidding documents are also available electronically at no charge, via email. Please email your request to Susan Weiss, **susan@carmi.biz**.

Said Payment for Bidding Documents shall be refunded to bidders, provided Bidding Documents are returned intact and in good condition to the Architect within five (5) calendar days after bid due date. There will be no exceptions.

**BONDS:**

A five percent (5%) Bid Bond shall accompany each bid. The successful bidder will be required to provide a Performance Bond, Labor and Material Bonds, and certificates of Liability and Worker's Compensation Insurance.

**OTHER CONDITIONS AND INFORMATION:**

1. Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Lewis Cass ISD board of education or the superintendent of the school district.
2. No bidder may withdraw their bid for a period of **Thirty (30) calendar days** after the date set for bid opening.
3. Public Act 517 of 2012 (effective December 31, 2012) enacted the "Iran Economic Sanctions Act", which prevents "Iran linked businesses" from bidding on a school district or ISD's request for proposals ("RFP"). This law requires that persons submitting bids certify that they are not an "Iran linked business," which is defined as either:
  - a) A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
  - b) A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
4. Lewis Cass ISD reserves the right to reject any or all bids, to waive any defects or irregularities in bids, and to accept any bid which is deemed most advantageous to the public interest.