March 13, 2020

Dear Families,

In the interest of public health, the safety and well-being of students, staff, and the communities we serve, Michigan Department of Education in consultation with the Michigan Department of Health and Human Services has officially closed schools through April 3. As you may know, spring break begins on April 3, 2020 for Lewis Cass ISD. We will remain closed through April 10, 2020 returning to school on April 13, 2020.

In the upcoming days, staff will be preparing learning opportunities for the children that we serve. Below are things you can expect:

- **SPRING BREAK will NOT CHANGE**
  - There will be NO SCHOOL from March 16, 2020 THROUGH April 10, 2020.
  - The development and dissemination of learning opportunities for your child.
  - Buildings and transportation will be thoroughly cleaned.

While your children are at home it is important to remind them of the safeguards that Michigan Department of Health and Human Services is recommending to stay healthy and minimize the spread of the virus:

1. Learn about the signs and symptoms of COVID-19. Symptoms include fever, cough, and difficulty breathing.
2. If you have respiratory symptoms, STAY HOME WHEN YOU ARE SICK. Call your health care provider’s office in advance of your visit.
3. Regularly clean and disinfect frequently touched surfaces, like doorknobs, keyboards, cell phones, and light switches.
4. Communicate and reinforce best practices for washing hands and covering coughs and sneezes.
5. Be prepared if there is COVID-19 in your household or a disruption of daily activities in your community. For example, maintain a supply of medications, food, and other essentials in your house. Consider alternative shopping options such as curbside pickups or online deliveries.
6. Access services as much as possible online or by phone.
   7. Avoid large gatherings in closed spaces.

Respectfully,

Brent Holcomb

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